

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
October 8, 2007
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 24, 2007.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School Mrs. Christine Siegfried

Middle School Dr. Edward Donahue

Elementary Schools Mrs. Mary Farris

- B. *Student Trip*

The Administration recommends the following student trip:

Five student members of the *Southern Lehigh Future Business Leaders of America* and advisor to attend the State Leadership Workshop at University Park, Pennsylvania from Sunday, October 21, 2007 through Monday, October 22, 2007. (V, B)

- C. *Lehigh Valley Drug and Alcohol Intake Unit Agreement*

The Administration recommends approval of the enclosed agreement with the Lehigh Valley Drug and Alcohol Intake Unit in cooperation with the district's Student Assistance Program (SAP) initiative. (V, C)

- D. *Student Use of the Fitness Center*

The Administration recommends approval to open the fitness center for the entire student body to use on Tuesdays and Thursdays from 3:00 to 4:30 p.m. through the 2007-2008 school year. (V, D)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of October 8, 2007. (VI, A)

B. *Medical Services Agreement*

The Administration recommends approval of the attached contract between Southern Lehigh School District and St. Luke's Sports Medicine Practice, 153 Brodhead Road, Bethlehem, PA 18017 for medical services for the period of October 9, 2007 through June 30, 2010. (VI, B)

C. *Property Tax Refund*

The Administration recommends approval of the following property tax refund: (VI, C)

<u>Name</u>	<u>Year</u>	<u>Amount</u>	<u>Reason</u>
Jason S. Probst Jacqueline M. Probst	2006/07	\$798.84	Real Estate
Maryann Garcia Edward J. Gonzalez	2006/07	\$25.33	Real Estate
George O. Beals Susan M. Beals	2006/07	\$4.19	Real Estate
Joseph R. Lesko Rosemarie Lesko	2006/07	\$191.40	Real Estate
Joseph R. Lesko Rosemarie Lesko	2007/08	\$601.17	Real Estate
PPL Electric Utilities Corp C/O PPL Real Estate Svcs	2006/07	\$214.66	Real Estate
Terminal Leasing Inc C/O Pitt Ohio Express Inc	2007/08	\$8,326.64	Real Estate
Howard J. Shelly Claire D. Shelly	2007/08	\$12.52	Real estate
Kenneth F. Hendricks Charlotte A. Hendricks	2007/08	\$33.40	Real Estate
Michael C. Fritts Kimberly A. Fritts	2006/07	\$265.83	Real Estate
Timothy J. Silvestri Kimberly J. Silvestri	2007/08	\$192.33	Real Estate
Anna Moyer	2004-2006	\$29.40	Per Capita

D. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VI, D)

E. *Borough of Coopersburg 2007 Per Capita Exonerations*

The Administration recommends approval of exonerations of the Borough of Coopersburg tax collector, Susan Gibbs, from the collection of 2007-2008 per capita taxes pursuant to the enclosed list. (VI, E)

VII. SUPPORT SERVICES

A. *Living Memorial Payment*

The Administration recommends approval of the payment of \$6000.00 to the lessee of the Living Memorial on Route 309 in Coopersburg. The payment was accepted by the School Board and received into the general fund from PennDot for compensation on temporary condemnation of land adjoining Route 309 for a two year period during the Route 309 widening project. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers: (VIII, A-1)

- Kathryn Bonilla, Music
- Shari Brogle, Special Education/Elementary
- Gregg Moore, Geography
- Susan Shimer, Elementary
- Debra Weik, Special Education
- Karen Blum, IU Guest Teacher
- Michelle Costello, IU Guest Teacher
- James Offner, IU Guest Teacher
- Frances Fritz, IU Guest Teacher
- Kim Griffaton, IU Guest Teacher
- Debra Ninesling, IU Guest Teacher

2. *Student Teachers*

*The Administration recommends approval of the following student teacher placements from Muhlenberg College: (VIII, A-2)

Jennifer Rosenthal, Social Studies, with *Troy Ruch* at Southern Lehigh High School from October 29, 2007 through December 13, 2007.

3. *Childrearing Leave*

*The Administration recommends approval of childrearing leave for Colleen Pachence, Special Education Teacher, Middle School, effective October 10, 2007 through the end of the 2007-2008 school year.

4. *Increment Request*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2007:

- Nancy Beitler, Instrumental Music, Middle School, Master’s +15 to Master’s +45
- Stephanie Gregory, Language Arts, High School, Bachelor’s to Bachelor’s +15

5. *Appointments*

The Administration recommends approval of the following staff: (VIII, A-5)

Stephen Schrader, Health and Physical Education, High School, at Bachelor's, Step 2, \$41,232 per year (pro-rated), pending submission of required documentation and release from employing school district. Mr. Schrader will fill the position created with the resignation of Todd Sallo.

B. *Noncertificated Staff*1. *FMLA Leave*

*The Administration recommends approval of FMLA leave for the following staff:

Cathleen Ragsdale, Part-time Cafeteria Worker, High School, effective January 8, 2008 and not to exceed a period of twelve weeks.

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of absence for the following staff:

Miriam Allison, Special Teacher, Liberty Bell Elementary School, on Friday, November 2, 2007 and Monday, November 5, 2007.

Susan Covey, Assistant Kitchen Manager, High School, on Wednesday, November 21, 2007 and Tuesday, November 27, 2007.

Nicole Landis, Part-time Bookkeeper, High School, on Friday, February 8, 2007, Monday, February 11, 2008 and Tuesday, February 12, 2008.

Diane Price, Part-time Cafeteria Worker, High School, on Thursday, December 13, 2007, Friday, December 14, 2007, Thursday, January 10, 2008, Friday, January 11, 2008 and Friday, February 1, 2008.

3. *Appointments*

*The Administration recommends approval of the appointment of the following staff: (VIII, B-3)

Lisa Collins, 7 hr-Instructional Assistant, High School, at an hourly rate of \$14.18, effective October 9, 2007 (*pending receipt of required documentation*). This is a new position.

Stephanie Kauffman, 7 hr-Instructional Assistant, Liberty Bell Elementary, at an hourly rate of \$14.18, effective October 9, 2007. Ms. Kauffman will fill the vacant position created by the transfer of *Karen Rabenold* to Health Paraprofessional.

Karen Blum, Substitute Health Paraprofessional, at an hourly rate of \$12.16.

D. *Extra-Compensatory Positions*1. *Resignation*

*The Administration recommends accepting the resignation of the following coaches for the 2007-2008 school year:

Lee Zeisloft, Assistant Girls' Basketball, effective October 2, 2007

Troy Ruch, Assistant Boys' Basketball, effective September 27, 2007

Michael Arnold, Middle School Head Girls' Basketball, effective September 22, 2007

2. *Appointments*

a. *The Administration recommends approval of the appointment of the following fitness center monitors for the 2007-2008 school year at a rate of \$13.00 per hour. (VIII, D-2a)

Megan Dellegrotti

Tara McGinnis

Wayne Langsdorf

b. *The Administration recommends approval of the appointment of the following volunteer coach: (VIII, D-2b)

Danielle DeAngelo Cheerleading

c. *The Administration recommends approval of the following extracurricular advisor for the 2007-2008 school year.

Lynne Kelly Honor Society

Mrs. Kelly will share the \$916.00 stipend with *Mrs. Patricia Smiley* (who was approved at the September 10, 2007 board meeting). Each will receive \$458.00.

d. *The Administration recommends approval of the appointment of the following extracurricular detention moderators at \$33.26 per hour:

Gary Dudeck

David Diaz

IX. REPORTS

A. **Committee Reports**

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT